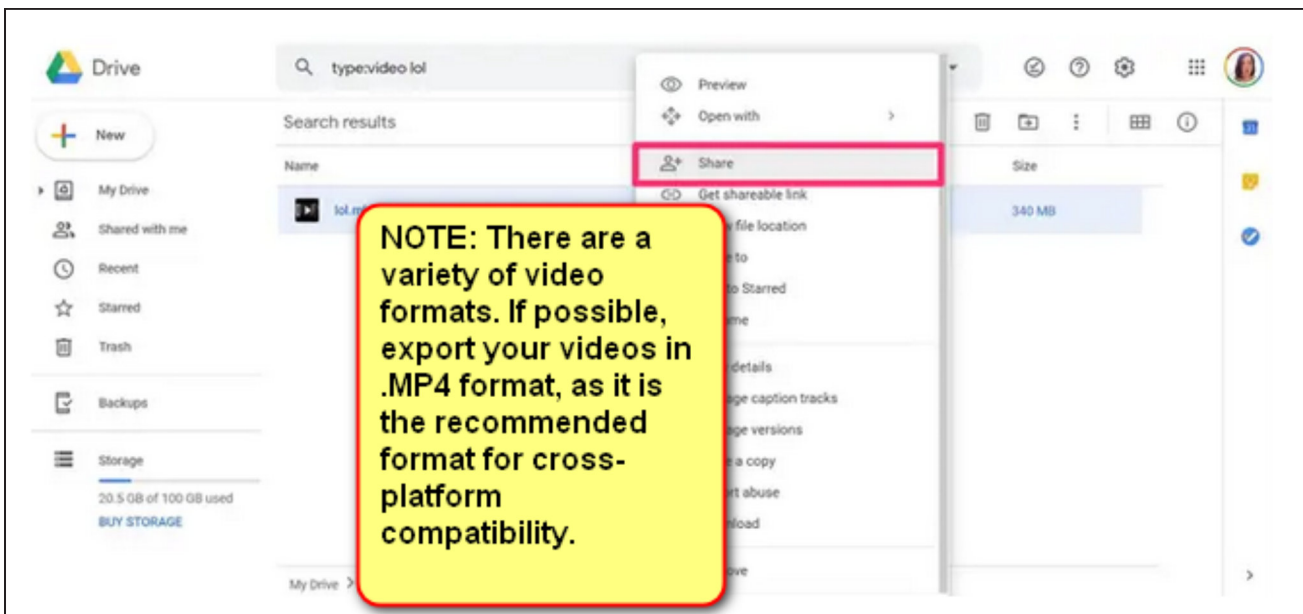


How to share a video from your Google Drive

1. Open Google Drive and ensure you're logged into your Google account.
2. Click the **"New"** button on the left hand side and upload your video from your computer. If your video file is already uploaded to Google Drive, locate it in your Drive's file list.
3. Click on the video file once to highlight it.
4. Right-click on the file name to open a menu of options.



5. Select **"Share"** from the right-click menu.
6. Share the video by copying the link with specific permission settings in this window.
7. Change the permission settings for the link by clicking the tab above the link and select **"Anyone with the link can view"**, and then click **"Copy link"** once it's updated.
8. You may then paste the link into a School Messenger message, on your classroom blog, email, or other digital communication platforms.

