Brownwood Independent School District
Electronic Communications & Data Management Systems
Student Acceptable Use Policy (AUP) 2023-2024

Brownwood Independent School District is pleased to offer technological opportunities to our students, staff, and administrators. Our goal is to promote educational excellence in the Brownwood Independent School District by facilitating safe and effective resource sharing, innovation and communication with schools, colleges, organizations, and individuals around the world through the Internet and other electronic information systems.

The smooth operation of our systems relies upon the proper conduct of all its users. Please read and discuss this acceptable use policy (AUP) with your child. Sign the attached agreement together and return it to your child's campus. If you are interested in further information, please call the appropriate school office or the administration office at 325-643-5644.

The following policy for acceptable use of the Brownwood ISD network shall apply to all Brownwood ISD students.

Electronic Communications & Data Management System:
The Brownwood ISD Electronic Communications & Data Management System includes:
- Any and all computers owned by Brownwood ISD, networked or stand-alone
- Any and all peripherals attached to any network computer including, but not limited to modems, keyboards, monitors, mice, printers, scanners, and digital cameras
- Any and all servers attached to the Brownwood ISD network
- Any and all network hardware comprising the Brownwood ISD network
- Any and all computer program software and/or subscriptions licensed to Brownwood ISD
- Any and all software installed (with Technology Department authorization) on any network or stand-alone computer

Network & Internet Services:
- Although Internet access is filtered, it is possible that users may run across areas of adult content and/or material that might be found objectionable. Brownwood ISD will make every effort to educate and guide all Brownwood ISD network users in the proper use of the Internet; however, it is impossible to control all materials on the global network. Therefore, it is imperative that the user be held accountable for the appropriate utilization of the technology.
- Brownwood ISD makes no warranties of any kind, whether expressed or implied, for the network service it is providing. The district's system is provided on an "as is, as available" basis. Brownwood ISD will not be responsible for damage incurred while on this system.
- Brownwood ISD shall not be liable for users' inappropriate use of electronic communication resources or violations of copyright restrictions or other laws, users' mistakes or negligence, and/or costs incurred by users.
- Brownwood ISD shall not be responsible for ensuring the accuracy, age appropriateness, and/or usability of any information obtained through its electronic services.

User Accounts:
- The Brownwood ISD network and Internet services are not private. Data and/or users may be monitored by the Brownwood ISD Technology Department and/or Brownwood ISD administrators at any time to ensure proper use.
- Students in pre-kindergarten through third grades may have system access only through a group account.
- Students in fourth through twelfth grades will be assigned an individual account for system access.
- Do not share your account or password with anyone.
- Do not allow anyone else to use your account and do not use someone else's account.
- Do not leave your computer unattended. If you must leave your computer for a moment, either log off or lock the computer. Always log off when you are finished.
- The user is always responsible for the proper use of his/her account.

Network Use and Content:
- Use of the Brownwood ISD network must be in support of education and research and be consistent with the educational objectives of Brownwood ISD.
- Use of the Brownwood ISD Electronic Communications & Data Management System must not interfere with the acceptable use of the network by staff or other students.
- Users must respect the privacy of others. Users shall not intentionally obtain copies of or modify files or data that belongs to anyone else without permission from the owner of the files/data. Users shall not distribute files or data that belongs to someone else without permission from the owner of the files/data.
- Brownwood ISD classes and/or activities often give students the opportunity to have pictures, announcements and/or

examples of student work published on the Brownwood ISD web site. Images will be published without student names or with first names only and work will be given credit by initials or first names only.

- Students are prohibited from transmitting any material in violation of any United States or other state organizational laws. This includes, but is not limited to, copyrighted material, threatening or obscene material, or material protected by trade secret.
- Students are prohibited from creating or intentionally obtaining files, data and/or E-mail that contain objectionable material. Objectionable material includes, but is not limited to, lewd or foul language or images, materials that are abusive, threatening, harassing or damaging to another's reputation, or information to assist in technology theft or misuse.
- Students are prohibited from intentionally accessing objectionable material on the Internet. If you unintentionally access objectionable material, you are expected to immediately discontinue the access and report the incident to the supervising teacher or site administrator.
- For safety reasons, students are not allowed to access or participate in Internet chat rooms, forums, blogs or newsgroups.
- Students may not use any sort of Internet or network instant messaging program.
- Forgery or attempted forgery of E-mail messages and/or data is prohibited. Do not attempt to read, delete, copy, or modify the E-mail and/or data of other network users.
- Plagiarism and cheating using technology is prohibited.

Computer Systems:
- Students are prohibited from downloading and/or installing files or software unless permission is granted by the Brownwood ISD Technology Department. All users must respect the legal protection provided by copyright license to programs, books, articles and data. Installation of unlicensed software will not be permitted under any circumstance.
- Students are not allowed to use any external data storage system (floppy disks, CD's, Flash drives, etc.) on the Brownwood ISD network unless the supervising teacher has approved that device.
- Students are not allowed to use personal devices (including, but not limited to, PDA's, laptops, cell phones) to access the Brownwood ISD network unless prior approval is granted by the campus Principal and Brownwood ISD Technology Department.
- Students shall not attempt to write, produce, generate, copy, propagate or introduce any computer code designed to self-replicate, damage, change or otherwise hinder the performance of any computer's memory, file system, or software. Such software is known as a bug, virus, worm, Trojan, or similar name.
- Vandalism is defined as any malicious attempt to harm or destroy any equipment and/or data of another user or of any other networks that are connected to the system. Deliberate attempts to degrade and/or disrupt system performance are violations of District policy and may constitute criminal activity under applicable state and federal laws. Any vandalism will result in the cancellation of system use privileges and will require restitution for costs associated with system restoration, as well as other appropriate consequences.

Inappropriate Use:
- The use of the Brownwood ISD network and Internet services is a privilege, and inappropriate use will result in cancellation or suspension of this privilege and/or disciplinary action in accordance with District policies and the Student Code of Conduct. Brownwood ISD administration will rule upon inappropriate use.
- Possible Consequences of Inappropriate Use:
- Suspension of user access to the system
- Termination/Revocation of the system user account
- Other disciplinary or legal actions, in accordance with district policy and applicable laws.

Addendum :

Google Workspace for Education & Additional Services
Brownwood ISD uses Google Workspace for Education to manage all of the district's Chromebooks. Brownwood ISD also uses "Additional Google Services" that students must have parental consent to utilize. These services include but are not limited to, (Google Books, Google Earth, Google Maps, Google News, Google Translate, Canva).
Upon signing the 2023-2024 Parent & Student Chromebook Agreement, you agree to allow your child to utilize these services for educational purposes.

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USER (STUDENT)

PRINT STUDENT NAME:

Student ID #: _____

Brownwood ISD student in 2021-2023?   YES   or   NO   Expected year of graduation:

I have read, understand and will abide by the Brownwood ISD Acceptable Use Policy for Electronic Communications & Data Management System use. I also agree to report any misuse of the information system to a Brownwood ISD faculty or staff member.

_____   _____
STUDENT SIGNATURE   DATE

Please Check One:

☐ I will read the Student Handbook online

☐ I am requesting a printed copy of the Student Handbook to read

PARENT OR GUARDIAN

PRINT PARENT/GUARDIAN NAME:

As the parent or guardian of this student, I have read, understand and agree to support the Brownwood ISD Acceptable Use Policy for Electronic Communications & Data Management System access. I understand that by not signing and returning this agreement, my child will not be allowed to access the Brownwood ISD Electronic Communications & Data Management System.

_____   _____
PARENT / GUARDIAN SIGNATURE   DATE