

**BROWNWOOD INDEPENDENT SCHOOL DISTRICT**  
*Gifted and Talented Program*

*Appeals Process*

When students do not qualify for Gifted and Talented services or are notified of an exit from the program, their parents have a right to appeal the decision made by the campus selection committee. The request needs to be communicated with the selection committee, campus principal, counselor, and gifted and talented teachers.

The following steps are to be taken if a parent requests an appeal:

1. Parents set up a meeting with the campus counselor (GT committee chair) to review student scores.
2. Counselor shares scores, portfolio evidence, and guidelines for qualification.
3. Parent submits an appeal letter to the counselor.
4. The campus GT selection committee meets to review student scores and the appeal letter.
5. Parents are notified of the committee's decision.

Appeals shall be made first to the campus committee chair in written form no later than 10 calendar days after notification of pending exit. Any subsequent appeals shall be made in accordance with FNG (LOCAL) beginning at Level Two.