

# Set up Exchange ActiveSync on your iPhone or iPad

When you add your Exchange ActiveSync account, you can sync your Mail, Calendars, Reminders, and Notes with your iOS device.

## Add your Exchange account

Tap Settings > Mail > Add Account > Microsoft Exchange.

If you're adding another account, tap Accounts > Add Account.

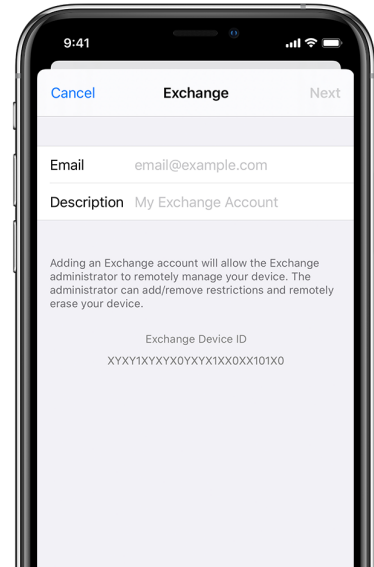
## Enter your email address

Enter your email address, then tap Next. You can also enter an account description.

## Connect to your Exchange Server

After you enter your email address, choose Sign In.

Tap Sign In to automatically discover your Exchange account information. If your account uses [modern authentication](#), you'll be guided through a custom authentication workflow.



## Sync your content

You can sync Mail, Calendars, Reminders, and Notes. When you're finished, tap Save. Note - BISD does not recommend syncing your contacts!

