



# Mask Protocols for BISD Properties

## Employees and Visitors

UPDATED: July 6, 2020

### *Required*



- Entering and exiting facilities
- All common areas (hallways, reception areas, restrooms, breakrooms, etc.)
- In addition to masks, all visitors will complete the **BISD COVID-19 Screening Form** upon arrival



### *Should be used as feasible; Not required*

- In individual offices or rooms with 6' distancing
- Outdoor areas with 6' distancing
- Eating or drinking in common areas with 6' distancing

**Regardless of the situation, always maintain 6' distancing or wear a mask.**

- Face-to-face meetings are limited to 10 people with 6' distancing
- "Close Contact" is defined as being closer than 6' from another person, for longer than 15 minutes, without wearing face coverings
- Any 'close contact' while on campus should be documented and kept by each employee